

OUR
LOGO

KyOPA NEWSLETTER

Volume 1-Number 1

Kentucky Organization of Professional Archaeologists

February 1994

ANNUAL MEETING ANNOUNCEMENT

The annual meeting of the Kentucky Organization of Professional Archaeologists will be held at 3:00 PM on Friday, 25 February 1994, on the campus of Northern Kentucky University. The KyOPA meeting will follow the Kentucky Heritage Council's Task Force Meeting and a brief recess. The KHC's mailing on the task force will provide the building and room number. Anyone who doesn't receive the KHC mailing should contact Tom Sussenbach at (606) 257-6264 to obtain the information.

OHIO VALLEY URBAN AND HISTORIC ARCHAEOLOGY CONFERENCE

The 12th annual symposium on Ohio Valley Urban and Historic Archaeology will be held at Shakervillage at Pleasant Hill, in Mercer County, Kentucky, March 11-13, 1994. Anyone who did not receive the announcement and reservation forms but would like to present a paper or just attend, please contact Kim McBride, who is hosting this meeting, post haste, as reservation deadlines are near or past due. Besides the usual scholarship and fun, several volumes from past symposia should be available at this meeting.

INTRODUCING THE KYOPA NEWSLETTER

The KyOPA Newsletter is primarily intended to provide information on KyOPA activities to the membership. The newsletter will be published quarterly, with this year's editions appearing in February, May, August, and November. Special issues will appear as warranted. This edition of the newsletter is primarily devoted to information related to the annual meeting.

MEMBERSHIP NEWS

Due to the large enrollment at the January 1993 meeting, and the follow-up membership mailing (to 98 persons), our membership has grown substantially, to 68 paid members. Welcome new members! A list of the current members of the organization is included in this newsletter.

As you know, it is now time to renew for 1994. You can either send dues to Kim McBride by mail (\$10 full member and \$5 associate), or bring a check to the upcoming general meeting.

Thank you to everyone who responded by getting your vita and code of ethics forms in. Kim is trying to fill in the few remaining gaps in the membership files. In this regard, could the following members please send a vita or bring it to the general meeting: Anne Bader, Randy Boedy, Berle Clay, Jo Granger, Robert Hand, Edgar Hardesty, Valerie Haskins, James Heilmann, Jonathan Kerr, Steve Mocas, Elizabeth Monroe, Albert Pecora, Martha Rolingson, Bill Sharp, Trip Smith, and Julie Stein. We apologize if any of these persons submitted vita in past years, but they are not in the files at this time. Code of Ethics forms or SOPA certification proof are needed from the following persons: Berle Clay, James Heilmann, Julie Stein, and Tom Sussenbach. You will note that we have supplied everyone with a blank Code of Ethics form so that 1) you have a record of what you have signed, and therefore agreed to, and 2) in case you need to copy it for a potential new member you are sponsoring. So those persons listed above please make an extra copy, sign it and either mail it to Kim McBride or bring it to the meeting. Thanks again for the assistance.

PRESIDENT'S COMMENTS

Last year's Annual Meeting produced a much larger membership and several important changes in the by-laws of the organization. A copy of the revised by-laws is included in this newsletter. The membership increase provides a number of opportunities to expand the activities of the Organization. At the same time, some procedural changes may be necessary to accommodate the Organization's growth. As president, I would like to take this opportunity to propose several topics to be considered at this year's Annual Meeting. These ideas stem primarily from a meeting of the Board of Directors held in December at Henderson, Kentucky.

This newsletter is one visible product of the meeting. With the increase in membership and the demise of the Kentucky Archaeology Newsletter, some forum for communication was deemed necessary, with the result being the creation of the KyOPA Newsletter. Future issues will contain committee reports, information requests, announcements of general interest, and discussions of current issues in the state. I agreed to get the first issue out, but will happily pass along this task to someone else.

One of the first things you may have noticed about the newsletter is the box containing the words "OUR LOGO." That's not a very impressive logo for the organization, so hopefully people with artistic talent can come up with logo ideas. To encourage contributions, the person submitting the best logo will receive a free registration fee for the SEAC/Midwest meetings next fall in Lexington.

As many of you may know, the SEAC and Midwest meetings will be combined next October in Lexington, Kentucky. This will be an opportunity to highlight the archaeology of this state, and all members are encouraged to attend and actively participate in these meetings. It is also an opportunity for KyOPA to get actively involved in some manner. One idea is for KyOPA to organize a symposium. A second possibility is for KyOPA to host a reception during the meetings.

The idea of some sort of fall outing for KyOPA members deserves consideration. The various suggestions include a mini-conference, a round-table discussion, or something much less formal, such as a tour of sites in some region of the state. It would be an opportunity for members to get together and talk archaeology in a comfortable setting--perhaps at a State Park? Is there anyone interested in something like this, and anyone willing to get such a gathering organized for this fall?

I've also heard from a number of members who

are interested in volunteering on field projects. It would be particularly important to provide assistance to any student research being conducted in the state. Also, the volunteer labor could be used as a match on grants.

One issue that needs to be addressed at the annual meeting concerns voting procedures. This topic involves several aspects of the Organization, including election of officers and board members, non-election votes, and confirmation of new members.

The current by-laws stipulate voting by ballot for election of Directors (Section 4.03), but do not specify a vote by ballot for the election of Officers (Section 5.03). Also, the election of Officers is to take place during the Annual Meeting, whereas no such stipulation is associated with the election of Directors. Concerning new members, Section 3.09 indicates that new members can be nominated or proposed only at an Annual Meeting or a Special Meeting, and after being presented by the Board of Directors, must be approved by a majority vote of the total membership present at such Annual or Special Meeting. Finally, Section 3.07, entitled Voting, seems to have the intent that most voting occurs within the context of formal meetings. Although voting can be accomplished by mail, such votes are confined to a limited time frame prior to a meeting.

The Board has already made one change to streamline elections by creating a nominating committee with Kit Wesler serving as Chairperson. The committee's purpose is to canvass the membership for potential candidates as Officers and Board Members and prepare a list of candidates for elections. To further improve voting procedures, the following should be considered:

- 1) Both Officers and Board Members should be elected by ballot. This election should be held by mail prior to the Annual Meeting when the term of the Officer or Board Member expires;

- 2) A Membership Committee should be organized to review membership applications and forward recommendations to the Board. Voting on acceptance of the new members could take place at the Annual Meeting or by mail;

- 3) Voting on important issues should be conducted by ballot at either the Annual Meeting or by mail; and

- 4) Voice votes will continue to take place at the Annual Meeting for most issues coming before the Membership, unless a specific request is made for a ballot vote.

Some changes in the by-laws need to be considered to produce the desired results. In particular, Section 3.07

needs to be changed to allow a vote by mail to occur at any time that such a vote is needed. The following is a suggested change:

Section 3.07. Voting. Except as otherwise provided by law, by the provisions of the Articles of Incorporation, or by the provisions of the by-laws, every Member who shall have paid all dues owed to the Organization at the time of the vote shall have the right to exercise one vote on any matter properly coming before the Organization. Voting can be accomplished by mail, as long as the ballots are mailed to the members by the Secretary-Treasurer at least thirty (30) calendar days prior to the date of the vote and as long as the ballots are received by the Secretary-Treasurer five (5) calendar days prior to the day of the vote.

Concerning New Members: Persons seeking to join the Organization should have their name submitted by a current member, along with a copy of their vita and a signed copy of the code of ethics or proof of SOPA membership. The Organization will attempt to accommodate all prospective members at this year's Annual Meeting under the current format, but I anticipate some changes in the procedure in future years.

I hope to see you all at the Annual Meeting and I look forward to seeing us implement some new activities to increase participation in the Organization. A precise agenda will be distributed at the meeting.

KENTUCKY ARCHAEOLOGICAL EDUCATORS NETWORK

In the Fall of 1993, the Kentucky Heritage Council set up the Kentucky Archaeological Educators Network as part of a nationwide educators network developed by the Public Education Committee of the Society for American Archaeology. The main purpose of the network is to connect teachers with the resources they need to effectively teach about prehistory and archaeology. If you are 1) interested in serving as a resource person for the Network, especially outside central Kentucky; 2) know of a teacher who would be interested in joining the Network; or 3) interested in what the Network is all about, please call Gwynn Henderson, Network Coordinator, at 606/257-1919. Participating resource people receive the SAA's Archaeology and Public Education newsletter. [submitted by Gwynn Henderson]

STATE FAIR ARCHAEOLOGICAL EXHIBIT

Discover Indian Traditions at the 1993 Kentucky State Fair was a huge success. It occupied one quarter of the

South Pavilion, and consisted of archaeological and ethnographic exhibits, an activities stage, and a gift shop. Television sets ran continuously with videotapes about Kentucky archaeological projects and Native American cultures. One section of cases was devoted to Kentucky prehistory, with artifacts displayed for each culture period. Other cases displayed objects from North American Indian culture areas. A section described how archaeologists do archaeology, another dealt with looting, and a third targeted the Slack Farm incident.

Encyclopedia Britannica's Native American Leaders exhibit was part of Discover Indian Traditions. It consisted of 12 cases containing life-size models of important Indian leaders dressed in period clothing, and a short description of their contribution to Native American history and culture. Life-size reconstructions of an Adena house, a cattail mat lodge, and a scale-model of a tipi also were set up in the exhibit. Native craftspeople demonstrated basketry, beadwork, and metal work, among other things, and a group of traditional dancers held shows hourly. Once-a-day activities scheduled for children included a sandbox "dig" and pottery reconstruction. A Teacher's Packet was developed that targeted oral history, Indian stereotypes, and Kentucky's prehistoric cultures. A one-page "newspaper" prepared especially for the exhibit described archaeological happenings around the state and ways interested folks could get involved in archaeology and site protection.

Planning has already begun on the 1994 Discover Indian Traditions exhibit, with the hopes that it can be bigger and better than before. In addition to the exhibits from 1993, new thematic exhibits are planned, such as prehistoric technology or subsistence; the hands-on archaeology "dig" will be expanded; a place will be set up where people can report sites and bring in artifacts for identification; and more involvement of school children in the exhibit is planned, in the form of projects and an essay contest. Archaeologists from various agencies and institutions are members of the planning committee, and archaeologists will be needed again this year to serve as resource persons, help set up and tear down the exhibit, and staff the daily activities (State Fair admission and parking are free to volunteers). KyOPA members, and the organization as a whole, should consider how they can support this year's Discover Indian Traditions, which was one of the most visible exhibits of the 1993 Kentucky State Fair. [submitted by Gwynn Henderson]

**KENTUCKY ORGANIZATION OF
PROFESSIONAL ARCHAEOLOGISTS, INC.
BY LAWS**

ARTICLE I: Identification

Section 1.01. Name. The name of the Corporation is Kentucky Organization of Professional Archaeologists, Inc. (hereinafter referred to as the "Organization").

Section 1.02. Principal Office and Resident Agent. The post office address of the principal office of the Organization is that of the Resident Agent identified by the Board of Directors.

Section 1.03. Fiscal Year. The fiscal year of the Organization shall be the calendar year.

ARTICLE II: Purposes

Section 2.01. Purposes. The purposes for which the Organization is formed are: (a) to strengthen the identification of archaeology as a profession and of qualified archaeologists as professionals; (b) to encourage high standards in the training of archaeologists; (c) to require ethical behavior and high standards of performance from practicing professional archaeologists; (d) to communicate to the public the importance of the proper practice of archaeology; (e) to assist governmental and other organizations using archaeologists in the course of their activities, and to identify those properly qualified for that purpose; and (f) to support the standards of responsible archaeology.

ARTICLE III: Membership.

Section 3.01. Annual Meeting. The Annual Meeting of the membership for the transaction of such other business as may properly come before it and for the election of Directors and Officers as called for in the by-laws shall be held within the first six months of each calendar year, the specific date to be set by the Directors.

Section 3.02. Special Meetings. Special meetings of the membership may be called by the President or by a majority of the Board of Directors.

Section 3.03. Notice of Meetings. A written or printed notice stating the place, date, and hour of any meeting, and in the case of a Special Meeting, the purpose or purposes for which such meeting is called, shall be delivered or mailed by the Secretary or by the officers calling the meeting at least fifteen (15) calendar days prior to the date of the meeting to each member of the Organization at the address appearing on the records of the Organization. Directors or Officers must attend Annual or Special meetings or submit a waiver to the

Secretary-Treasurer which sets forth in reasonable detail the reason for non-attendance.

Section 3.04. Place of Meetings. All meetings of the membership of the Organization shall be held at a place, within the Commonwealth of Kentucky, as may be specified in the respective notices or waivers of notice.

Section 3.05. Quorum. Unless otherwise provided by the Articles of Incorporation, the presence of at least one quarter (1/4) of the total voting membership shall constitute a quorum.

Section 3.06 Dues. Dues shall be levied annually upon the membership in such amounts as may from time to time be determined by the Board of Directors. The per annum rates established are:

Members: \$10.00
Associate Members: \$5.00

Section 3.07. Voting. Except as otherwise provided by law, by the provisions of the Articles of Incorporation, or by the provisions of the by-laws, every Member who shall have paid all dues owed to the Organization at the time of the meeting shall have the right to exercise one vote on any matter properly coming before such meeting. Voting can be accomplished by mail, as long as the ballots are mailed to the members by the Secretary-Treasurer at least thirty (30) calendar days prior to the meeting and as long as the ballots are received by the Secretary-Treasurer five (5) calendar days prior to the day of the meeting.

Section 3.08. Membership List. The Organization shall keep at its principal office a complete and accurate list of Members and Associate Members.

Section 3.09. New Members. Any Member may at any Annual Meeting, or any Special Meeting called for the purpose of selecting new members, nominate for Membership, or propose for Associate Membership by submitting to the Board of Directors a letter of sponsorship and a vitae, any person who is qualified under the by-laws and Articles of Incorporation. New Members and Associate Member nominees presented by the Board of Directors must be approved by a Majority vote of the total membership present at an Annual or Special Meeting.

Section 3.10. Qualifications. Membership is restricted to individuals supporting the Purposes and Ethics of the Organization (Articles II, Section 2.01 and XI Sections

11.01, 11.02 and 11.03) who have an involvement in archaeological investigations or research in the Commonwealth of Kentucky and who have previously demonstrated a commitment to meeting the highest professional standards. There shall be two membership categories, as follows: 1) Members, who (a) are active in professional archaeological research within the Commonwealth of Kentucky, (b) have earned a graduate degree in archaeology or in anthropology with specialization in archaeology, and (c) have signed an agreement to abide by the Code of Ethics of the Society of Professional Archaeologists (SOPA), an Illinois corporation organized under the Illinois "General Not-for-Profit Act"; and 2) Associate Members, who (a) are active in professional archaeological research within the Commonwealth of Kentucky (b) and/or are working towards a graduate degree in archaeology or in anthropology with specialization in archaeology, (c) and/or are employees of an institution, Federal or State agency, or private firm involved in professional archaeological research within the Commonwealth of Kentucky, (d) are sponsored by a Member of KyOPA and (e) have signed an agreement to abide by the Code of Ethics of the Society of Professional Archaeologists (SOPA).

Section 3.11. Termination of Membership. A. Membership and Associate Membership shall automatically terminate upon failure to pay any dues levied by the Organization within thirty (30) calendar days after a notice of delinquency of dues is given. B. Membership and Associate Membership may be involuntarily terminated and a Member or Associate Member expelled for any conduct contrary to the Purposed and Ethics of the Organization as stated in Article II, and Article XI of the by-laws of the Organization. Any Member or Associate Member charged with having engaged in conduct contrary to the Purposes and Ethics of the Organization shall have the right to hear the charges made against them, shall have the right to a hearing before the Membership, and shall be expelled only after a secret ballot in which a majority of the total Membership votes to expel the Member or Associate Member.

ARTICLE IV: Board of Directors

Section 4.01. Number. The number of Directors shall be five (5). A single campus or office may not have more than one person on the Board of Directors.

Section 4.02. Qualifications. Any Member, but no Associate Member, of the Organization is qualified for membership on the Board of Directors.

Section 4.03. Election of Directors. The Directors shall

be elected by the membership by ballot for a term of three (3) years immediately following their election.

Section 4.04. General Powers. The Board of Directors shall set the agenda of all meetings and manage the affairs of the Organization. In addition to any powers and authorities granted to the Directors by the by-laws, by the Articles of Incorporation, and by law, explicitly and implicitly, the Directors may exercise all rights, powers, and privileges of the Organization and do all lawful acts and things which may be done by the Organization which are not by statute, by the Articles of Incorporation or by the by-laws directed or required to be exercised or done by the membership.

Section 4.05. Annual Meeting of Directors. The Board of Directors shall meet each year immediately after the Annual Meeting of the membership at the place where the meeting of the membership has been held for the purpose of organization and consideration of any other business that may be brought before the meeting. No notice shall be necessary for the Annual Meeting of Directors.

Section 4.06. Other Meetings of Directors. Other meetings of the Board of Directors may be called by the President or a majority of the Board of Directors at any place within the Commonwealth of Kentucky upon five (5) days notice by specifying the time, place and general purpose of the meeting to each Director, verbally, by mail, or by telegram. At any meeting at which all Directors are present, notice of the time, place, and purpose thereof shall be deemed waived. Directors who must be absent are required to respond to the President prior to the meeting either by written instrument or by telegram.

Section 4.07. Quorum of Board. At any meeting of the Board of Directors the presence of a majority of the members of the Board of Directors then qualified and acting shall constitute a quorum for the transaction of any business except the filling of vacancies on the Board of Directors. For the purpose of the filling of vacancies on the Board of Directors temporarily, the presence of three-fifths (3/5) of the members of the Board of Directors then qualified and acting shall constitute a quorum. The action of a majority of the Directors present at any meeting at which a quorum is present shall be the action of the Board of Directors.

Section 4.08. Removal. Any Director may be removed for non-attendance at two consecutive meetings of the Board of Directors after written notice and by a majority vote of the remaining Directors. Disqualification of a Director from membership in the Organization shall also serve to vacate the position as Director.

ARTICLE V: Officers of the Organization

Section 5.01. Officers. The officers of the Organization shall consist of a President, a Vice President, a Secretary-Treasurer.

Section 5.02. Duties. The Officers shall perform those duties normally pertaining to their respective offices.

Section 5.03. Election of Officers. The Membership shall elect the Officers during the Annual Meeting. The term of office for the Officers is for two fiscal years of the Organization following their election, or until their successors are duly elected and qualified, whichever is later.

Section 5.04. Removal of Officers. Any Officer may be removed, after discussion with the Membership, by the vote of a majority of the Directors whenever the majority of Directors determine the best interests of the Organization would be served.

Section 5.05. Qualifications. Members, but not Associate Members, of the Organization are qualified to hold office. No Member may serve simultaneously as an officer and as a voting member of the Board of Directors. All Officers shall serve during their terms as non-voting advisory members of the Board of Directors. The President of the Organization shall serve as chair to the Board of Directors.

ARTICLE VI: Committees

Section 6.01. Appointment. The President shall appoint such committees as are directed by the Board of Directors or as the President deems appropriate. Members and Associate Members are qualified to serve on committees of the Organization.

Section 6.02. Committee Chairman. The President shall select one member from each committee to serve as chairman. The president may, unless otherwise instructed by the Board of Directors, delegate the duty and authority of selecting all or some other members of the committee to the chairman.

Section 6.03. Term. Unless otherwise provided by the Board of Directors, the term of committee appointees shall expire with the termination of the term of the President or Chairman appointing them.

Section 6.04. Proposals and Actions. The proposals and actions of all committees, after presentation to the Membership, shall be subject to the approval or express authorization of the Board of Directors.

ARTICLE VII: Corporate Books and Records

Section 7.01. Place of Keeping. Except as otherwise provided by the laws of the Commonwealth of Kentucky, by the Articles of Incorporation, or by the by-laws, the books and records of the Organization may be

kept at the place or places within the Commonwealth of Kentucky as the Board of Directors may by resolution determine.

ARTICLE VIII: Exemption from Debts.

Section 8.01. Exemption from Debts. The private property of the members, directors, and officers of the Organization, and each of them shall be exempt from corporate debts and liabilities.

Section 8.02. There shall be no capital stock and the organization shall not be for profit.

Section 8.03. No officer or member of this organization in the absence of fraud committed by himself shall become personally liable for any debts or liabilities arising against or incurred by the organization or its officers or agents or employees or members, and the private property of the officers and members of this organization shall be exempt from liability for any and all debts, obligations, or liabilities of this organization.

ARTICLE IX: Papers

Section 9.01. Signature Authorization. All financial agreements authorized by the Board of Directors and all checks, drafts, notes, bonds, bills of exchange and orders for the payment of money shall, unless otherwise directed by the Board of Directors or unless otherwise required by law, be signed by the President or Secretary-Treasurer. The Board of Directors may designate additional members or employees of the Organization to execute drafts, checks and orders for payment of money in the name of the Organization.

ARTICLE X: Powers

Section 10.01. Powers. Notwithstanding the powers granted pursuant to the provisions of Chapter 273 of Kentucky Revised Statutes, the Organization shall be authorized to receive and maintain a fund or funds of real or personal property, or both, and subject to the restrictions and limitations hereinafter set forth, to use and apply the whole or any part of the income therefrom and the principal thereof exclusively for charitable, religious, scientific, literary, or educational purposes either directly or by contributions to organizations that qualify as exempt organizations under Section 501 (c) (3) of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended. No part of the net earnings of the Organization shall inure to the benefit of any member, director, officer of the Organization, or any private individual (except that reasonable compensation may be paid for services rendered to or for the Organization affecting one or more of its purposes), and no member, director, officer

of the Organization, or any private individual shall be entitled to share in the distribution of any part of the assets of the Organization. No part of the activities of the Organization shall be used to participate in, or intervene in (including the publication or distribution of statements) any political campaign on behalf of any candidate for public office. The Organization shall never discriminate against any person or persons because of race, creed, age, color, sex or national origin. Notwithstanding any other provision of this certificate, the Organization shall not conduct or carry on any activities not permitted by an organization exempt under Section 501 (c) (3) of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended, or by an organization to which contributions are deductible under Section 180 (c) (2) of such Code and Regulations as they now exist or as they may hereafter be amended. Upon the dissolution of the Organization the assets of the Organization shall be distributed exclusively to charitable, religious, scientific, literary or educational organizations which would then qualify under the provisions of Section 501 (c) (3) of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended.

ARTICLE XI: Ethics

Section 11.01. Ethics. The Organization endorses and adopts the Code of Ethics adopted and revised by the Society of Professional Archaeologists, an Illinois corporation organized under the Illinois "General Not for Profit Corporation Act".

Section 11.02. Standards of Research Performance. The Organization endorses and adopts the Standards of Research Performance adopted and revised by the Society of Professional Archaeologists, an Illinois corporation organized under the Illinois "General Not for Profit Corporation Act".

Section 11.03. Institutional Standards. The Organization endorses and adopts the Institutional Standards adopted and revised by the Society of Professional Archaeologists, an Illinois corporation organized under the Illinois "General Not for Profit Corporation Act".

ARTICLE XII: Governing Procedures

Section 12.01. Amendment. Once the by-laws are adopted, they can be amended or repealed by a majority vote of all the membership entitled to vote and in good standing at the time that a meeting called for such purpose is held, provided, that notice of any meeting held for this purpose shall be given to each member in writing at least thirty (30) days prior to the date of such

meeting.

Section 12.02. Meeting Conduct. Except as otherwise provided, Robert's Rules of Order shall govern all meeting procedures, provided, however, such shall be deemed waived in the absence of a prompt and specific objection directed to the Chairman of the meeting.

Section 12.03. Resignations. Any Director or Officer may resign at any time by giving written notice to the Board of Directors, the President, or the Secretary. Such resignation shall take effect at the time specified in the notice, but unless otherwise specified therein, the acceptance of such resignation shall be necessary to make it effective.

Section 12.04. Replacements. The Board of Directors may appoint any member of the Organization to fill any position vacated by any officer or member of the Board of Directors to serve not longer than the term of that individual who has been replaced. The appointment shall remain in effect until the next following Annual Meeting or until a Special Meeting called for the purpose of electing a replacement for any office or any position on the Board of Directors is held and a replacement is elected. This section shall apply regardless of the reason for the vacancy.

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